

The Office At 325

325 Wallace Ave. N., Listowel, ON

Email: theofficeat325@gmail.com

Request for Rental

Name: _____

Business: _____

Contact Information:

Phone/cell phone: _____

Email: _____

Signature: _____

Purpose of Rental: _____

Date (s) requested: _____

Hours requested: _____

- a) Daily Office Rental Fee: \$75.00 plus HST per day plus \$100.00 refundable damage deposit must be paid prior to renting.
- b) Pop Up Venue Fee: \$75.00 per day plus HST (minimum 2 day rental) plus \$100 refundable damage deposit to be paid prior to renting. One Vendor is permitted per rental.
- c) Longer term rental please contact us by email for more information.

Date(s) will be secured once full payment and damage deposit is received.

E-transfer to theofficeat325@gmail.com

Rental must be left in a clean and undamaged when renting is completed. Deposit of \$100 will be refunded no later than 7 days after renting is completed upon inspection. If damages occur the deposit will be adjusted accordingly.